

APPLICATION TO REMOVE OR PRUNE A TREE ON PRIVATE PROPERTY



Enquiries: 9366 3666 www.botanybay.nsw.gov.au

ABOUT THIS FORM

Use this form to seek permission to remove or prune a tree or other vegetation that is subject to approval requirements. Apart from exempt species, Council assessment is required for vegetation that has grown to 3 or more metres high or has a girth of 600mm or more when measured 1 metre from the ground. If your proposal is related to a Development Application awaiting determination you do not need to lodge a separate *Application to Remove or Prune a Tree on Private Property*. An application may only be lodged by the private property owner or their authorised agent and the relevant application fee paid.

A separate application is required for each separate property. However, details of more than one tree or shrub can be included on an application for the same property. Proposals are assessed against the *City of Botany Bay Development Control Plan 2013 (Part 3F Tree Management)* and property specific development conditions that may apply to the site. This form is not to be used for customer requests about vegetation in public spaces such as streets and parks.

The personal details requested on this form are being collected, and will only be used for, the purposes related to this application/payment. The supply of information by you is voluntary. If you do not provide the information sought, then Council will not be able to process your application/payment. Access to the information that you provide is restricted to authorised officers as per statutory requirements. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council about you and your dealings with it.

CONTACT DETAILS

APPLICANT

Applicant's Name

ADDRESS

Unit / Street No.

Street Name

Suburb / Town

State

Postcode

Phone

Email

PROPERTY OWNER (If different from Applicant)

Property Owner's Name

ADDRESS

Unit / Street No.

Street Name

Suburb / Town

State

Postcode

Phone

Email

Signature of Owner or Property Manager (add stamp / seal as appropriate)

Date

Tenant / Occupier or Other Inspection Contact Person

Phone

Note that it is not essential for someone to be on site when a Council inspection is conducted as long as reasonable and safe access is possible. Clear markings should be placed on the nominated trees / shrubs if an inspection contact person will not be in attendance. By submitting this application you are granting permission to the inspecting officer to enter the property for the purposes of the application regardless of whether an inspection contact person will be in attendance.

PROPERTY DESCRIPTION

PROPERTY ADDRESS

Unit / Street No.

Street Name

Suburb / Town

State

Postcode

Property Lot Number

Deposited Plan or Strata Number

PROPOSED ACTION

Attach additional details if there is insufficient room below. It is a good idea to include copies of related information such a report from an arborist, pest inspector, structural engineer or plumber.

Type or Species	Proposed Action / Reason
1.	
2.	
3.	

SITE DIAGRAM (Attach additional diagram if more than 3 trees / shrubs)

Show in the frame below the:

1. Position of each tree / shrub to be removed or pruned (number as per your "Proposed Action" list)
2. Location of buildings, property boundaries and streets for site
3. Indicator showing which direction is North

NEIGHBOURING TREES

If you are concerned about a tree on a neighbouring property that overhangs your property or is causing other nuisance you must obtain the consent of the owner for pruning works or tree removal. The *NSW Tree (Disputes Between Neighbours) Act 2006* has provisions that are designed to help you if you are facing difficulties with obtaining owner consent for removal of a tree.